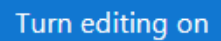


New Course Topics

As part of Stage 2, you are expected to add a new **Topic** to demonstrate that you will be able to expand your course in the future. It is also a valuable skill that can use to help re-organize your course page.

Adding a new Topic to your course

1. On the main page of your course, click the **Turn editing on** button.



2. Scroll down to the bottom of the screen.

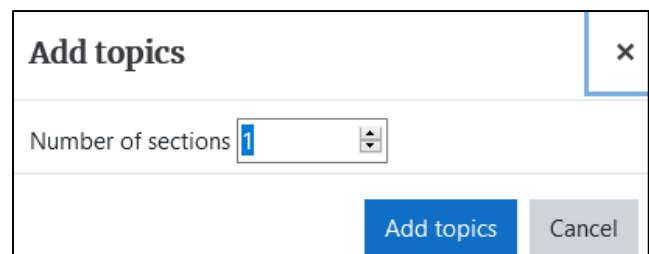
3. Below the last topic is the **+Add topics** link.



4. Click on the **Add topics** link.

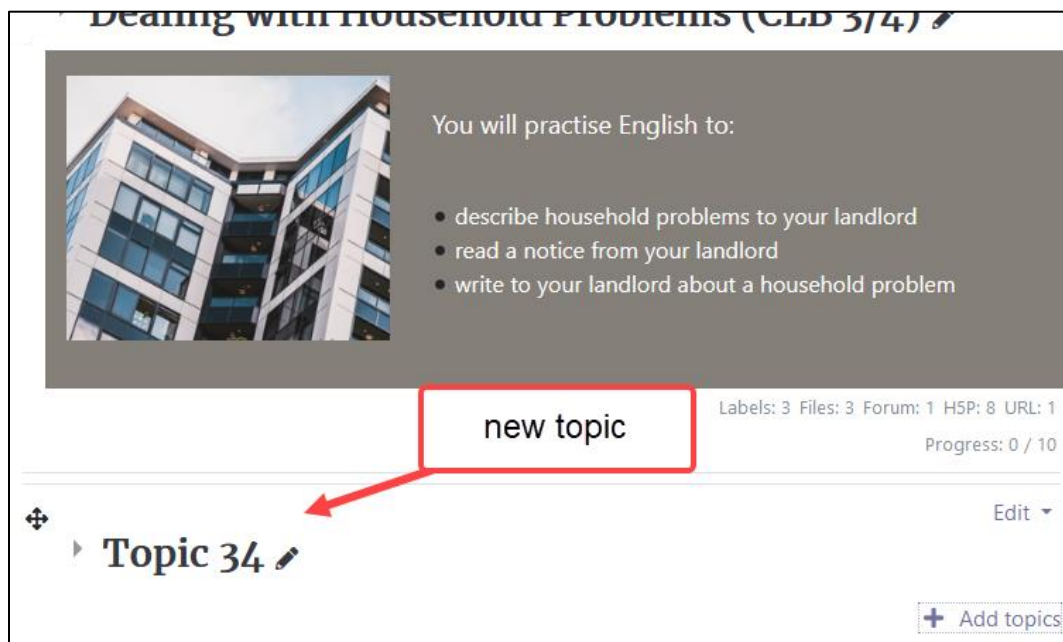
5. In the **Add topics** pop-up, type the number of **topics** to be added to your course.

6. Click on the **Add topics** button.



The 'Add topics' pop-up form has a title bar with a close button (X). It contains a label 'Number of sections' followed by a text input field containing the number '1'. At the bottom right, there are two buttons: 'Add topics' (blue) and 'Cancel' (grey).

Note: The new topic(s) appear. In this example, there is only 1 new topic named **Topic 34**.



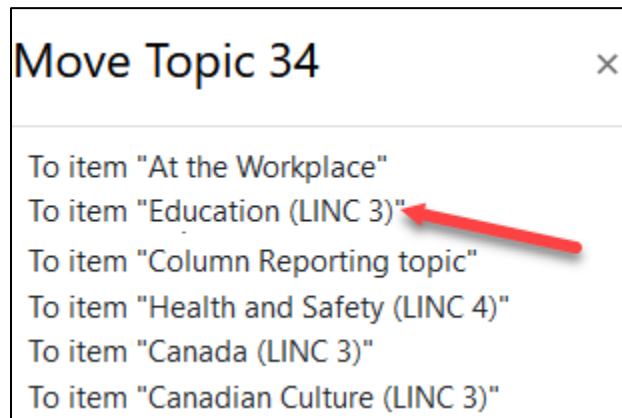
The screenshot shows a course page titled 'Dealing with household problems (CLB 3/4)'. It features a photo of a modern apartment building and a list of English practice tasks: 'describe household problems to your landlord', 'read a notice from your landlord', and 'write to your landlord about a household problem'. Below the content, there are statistics: 'Labels: 3 Files: 3 Forum: 1 H5P: 8 URL: 1' and 'Progress: 0 / 10'. At the bottom, a new topic 'Topic 34' is listed with an edit icon. A red box labeled 'new topic' with an arrow points to 'Topic 34'. An 'Add topics' button is visible in the bottom right corner.

- Click on the **Edit topic name** icon. (it looks like a pencil) ,
- Type the **name** of the new topic, and then press the **ENTER** key.

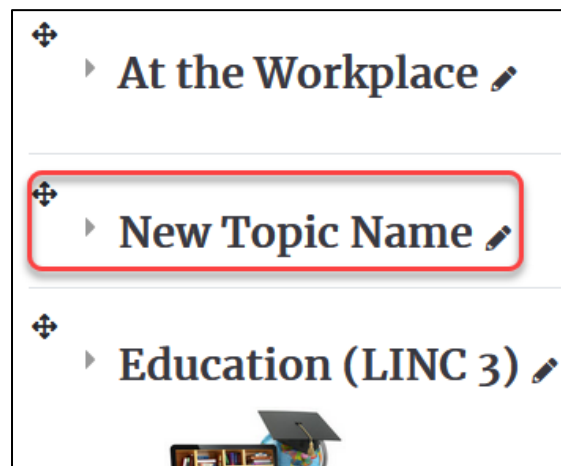


- Click on the **Move section** icon.

- In the pop-up list of **Topic sections** that appears, click on the topic section that will follow the new topic.



Note: this is the result.



- Click on the **Turn editing off** button.

NOTE: If you ever need to move a topic to lower in the course, you will instead select the topic section that will precede the moving topic, in the **Topic Sections** popup.