

Managing Quizzes

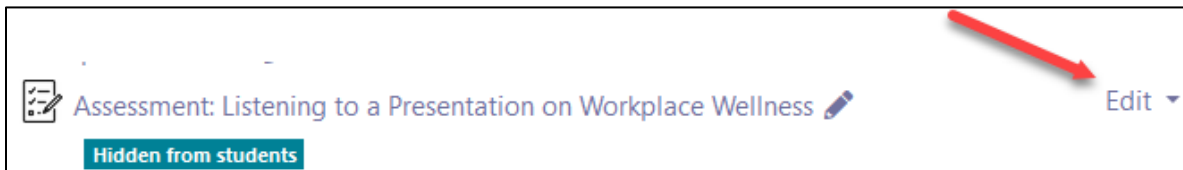
The Avenue **Quiz** feature is a powerful activity that can meet teaching needs, from multiple-choice knowledge tests to complex self-assessment tasks with detailed feedback. In Stage 3, comprehensive **Quiz** training involving all of the **question types** and the **Question Bank** are available. This document will help you manage quizzes in the courseware and **PBLA modules**.

Quiz Management

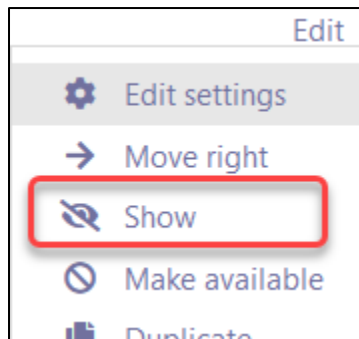
1. When a quiz arrives in a new course, it is hidden from the learners by default. To show a quiz, click on the **Turn editing on** button.

Turn editing on

2. Click on the **Edit** link beside a quiz.



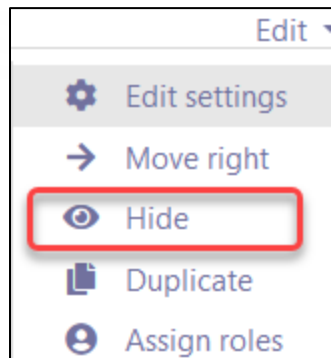
3. To show the quiz to learners, click on the **Show** option in the drop-down menu.



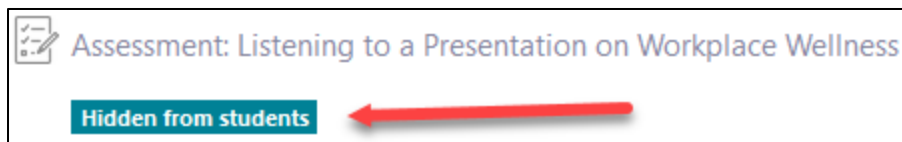
4. Click on the **Turn editing off** button.
Note: The **Quiz** is now visible to learners.



5. If you wish to hide a **quiz** from learners, click on the **Turn editing on** button.
6. Click on the **Hide** option in the drop-down menu.



Note: The **Quiz** is now invisible to learners.



Preview a Quiz

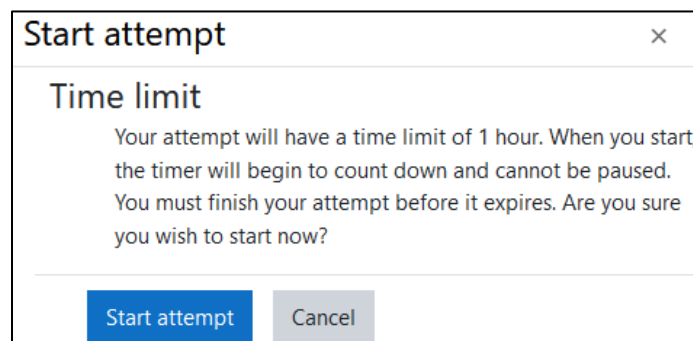
1. On the course main page, locate and click on a **quiz**.



2. Click on the **Preview quiz now** button, to inspect the quiz from the student perspective.

Preview quiz now

3. Click on the **Start attempt** button in the **Start attempt** pop-up.



- Complete the **Quiz** to ensure it is suitable for your students.

Time left 0:59:52

Information

Flag question

Edit question

To begin, read the comprehension questions below:

- When can the staff use the gym?
- When the speaker says, "So, here are some measures we're going to take", what does "measures" mean?
- What change will happen?
- Where will the future staff meetings happen?
- When the speaker says, "in an effort to boost healthy eating habits among staff", what does "boost" mean?
- What change will happen in the staff kitchen?
- When the speaker says, "we've also been able to put some

Quiz navigation

i	i	1	2	3	4	5	6	7
8	9	10	11	12	13	14	15	16
i								

Finish attempt ...

Start a new preview

- After your attempt, click on the **Finish review** link.

Finish review

Manual Grading

- On the course main page, locate and click on a **quiz**.
- Click on the **attempts** link.
- Scroll down to the **results table**.
- Locate questions that display **Requires grading** in a cell.
- Click on the **Requires grading** link.

Attempts: 2

Q. 15	Q. 16
/1.00	/3.00
✘ 0.00	Requires grading
✘ 0.00	✔ 1.50

- In the **Review of question** pop-up, read the student response and then click on the **Make comment or override mark** link.

Ahmed Ali

Quiz Assessment: Listening to a Presentation on Workplace Wellness

Question GLPLAQ16CLB5

Completed on Saturday, 22 May 2021, 7:57 AM

Question 16
Complete
Marked out of 3.00
Flag question

16. Type your answer to the following question:

Which wellness activity the manger mentioned do you like the most? Provide at least 2 reasons for your choice. (Your teacher will score your response only based on the reasons you give, not the quality of your writing)

Type your answer here:

I like the treadmill and the swimming activities. When I was a teenager, I was a life guard, so I was in the water everyday. I like using treadmills so I can exercise safely and listen to music.

[Make comment or override mark](#)

- In the **Manually grade question** pop-up, type a **Comment** and then click insert a numerically appropriate **Mark**.

Comment

↓ A B I [List Icons] [Link Icon] [Unlink Icon]

[Smiley Icon] [Image Icon] [File Icon] [Microphone Icon] [Video Icon] [Text Icon] [Camera Icon] [Table Icon] [Tablet Icon] [HP Icon]

These are two very understandable reasons for your choices. Well done Ahmed.

Mark

3 out of 3.00

Save

- Click on the **Save** button.

9. Click on the **Close this Window** button.



10. The results appear. In the bottom row of the table, the number in brackets in the total number of students scores and the first number is the class average of the question.

	Q. 14 /1.00	Q. 15 /1.00	Q. 16 /3.00
	✓ 1.00	✗ 0.00	✓ 3.00
	✓ 1.00	✗ 0.00	☑ 1.50
average score	1.00 (2)	0.00 (2)	2.25 (2)

Annotations: "manually graded" points to the 3.00 score; "number of attempts" points to the (2) in the average score; "average score" points to the 1.00 in the average score.

Attempt Review

1. On the same table, the students' complete attempts can be reviewed to identify strengths and weaknesses. In the **Grades** table, click on the **Review attempt** link for a student of interest.

<input type="checkbox"/>	name	Email address	State	Started on	Completed	Time taken	Grade/18.00
<input type="checkbox"/>	 Ahmed Ali Review attempt	ahmedali@fakemail.ca	Finished	22 May 2021 7:51 AM	22 May 2021 7:57 AM	5 mins 58 secs	10.00
<input type="checkbox"/>	 Maria Gupte Review attempt	mariagupte@fakemail.ca	Finished	25 May 2021 4:48 PM	25 May 2021 4:52 PM	4 mins 37 secs	12.50

Annotation: A red arrow points to the "Review attempt" link for Maria Gupte.

2. The Preview appears,

Student name: Maria Gupte

Quiz data: Started on Tuesday, 25 May 2021, 4:48 PM; State Finished; Completed on Tuesday, 25 May 2021, 4:52 PM; Time taken 4 mins 37 secs; Grade 12.50 out of 18.00 (69%)

Questions: To begin, read the comprehension questions below:

- When can the staff use the gym?
- When the speaker says, "So, here are some measures we're going to take", what does "measures" mean?

Quiz navigation: A grid of 16 question indicators. Question 1 is red, indicating it is the current question. Questions 2-7 are green with checkmarks, and questions 8-16 are red with checkmarks.

Question colour coded results: A legend for the navigation grid colors: red for current question, green for correct, and red for incorrect.

3. Scrolling down to a question reveals more information about each question attempt.

Question 1
Incorrect
Mark 0.00 out of 1.00

1. When can the staff use the gym?

Select one:

- a. mid-day and after work hours
- b. before work hours
- c. early morning and late at night
- d. any time they wish to

question with student response

question result ✘

Your answer is incorrect.
The correct answer is: mid-day and after work hours

[Make comment or override mark](#)

change question grade link

Response history

Step	Time	Action	State	Marks
1	25/05/21, 16:48	Started	Not yet answered	
2	25/05/21, 16:52	Saved: any time they wish to	Answer saved	
3	25/05/21, 16:52	Attempt finished	Incorrect	0.00

question time details

4. After reviewing the quiz information, click on the **Finish review** link at the bottom of the screen or in the **Quiz Navigation** block.

Quiz navigation

i	i	1	2	3	4	5	6	7
			✓	✓		✓	✓	✓
8	9	10	11	12	13	14	15	16
✓		✓	✓	✓	✓	✓		●
i								

Show one page at a time

[Finish review](#)

