

Marking the Assignment using a Rubric

NOTE: to try this with a sample submission, the teacher needs to submit the assignment from an unused Student ID. Simply using *Switch Role to Student* will not allow the submission to be seen in the submissions page.

1. The instructor clicks on the **Assignment** link



2. The **Grading Summary** appears

Interacting With Others

Write a note to a neighbour before going on vacation.

Include a contact address, timelines, and emergency contact information.

Grading summary

Participants	4
Submitted	1
Needs grading	1
Due date	Saturday, 25 August 2018, 12:00 AM
Time remaining	6 days 11 hours

[View all submissions](#) [Grade](#)

3. Click on the **View all submissions** button
4. Locate a student to grade, click on the **Grade** button

<input type="checkbox"/>		Eduardo Garcia eduardogarcia@fakemail.ca	Submitted for grading	Grade	Edit	Saturday, 22 September 2018, 6:18 AM	Communicating with others Jorge 1800897.pdf
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5. The **Grading screen** appears

Course: LINC 4 (JA) Sandbox
 Interacting With Others
 Due date: Saturday, 25 August 2018, 12:00 AM

Eduardo Garcia
 eduardogarcia@fakemail.ca

Change user

2 of 4

Page 1 of 1

Communicating with others

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needed)	0 points	1 points	2 p
Describes some feelings appropriate to the occasion	Not Yet 0 points	Partly Achieved 1 points	Act 2 p
Demonstrates developing knowledge of language and exposure to sound-symbol relationships	Not Yet 0 points	Partly Achieved 1 points	Act 2 p
Uses a developing range of simple everyday vocabulary	Not Yet 0 points	Partly Achieved 1 points	Act 2 p

Notify students Save changes Reset

6. In the bottom right corner, click on the **Collapse review panel** icon



7. The **left frame** collapses and the rubric dominates the screen

Grade:

Competency Standards: Convey short, personal and informal social messages on topics related to familiar everyday situations (such as invitations, thanks, updates, cancellations and apologies). [Messages are a few short sentences addressed to a familiar person and related to personally relevant situations.]

Conveys the message; reader may have to guess or make inferences to follow completely	Not Yet 0 points	Partly Achieved 1 points	Achieved 2 points	Achieved Easily 3 points	
Uses language and content that are appropriate to the intent of the message and the	Not Yet 0 points	Partly Achieved 1 points	Achieved 2 points	Achieved Easily 3 points	

Notify students Save changes Reset

8. The instructor can now play the student's recording, read the online text, or open the submitted file and assess based on the criterion by clicking on one **cell** in each row and inputting **comments** if necessary. Rubrics can even be used to assess Offline Assignments; simply refer to the student's offline work and complete the rubric as desired.

Developing control of simple structures	0 points	Achieved 1 points	2 points	Easy 3 points	
Demonstrates developing control of spelling, punctuation and capitalization	Not Yet 0 points	Partly Achieved 1 points	Achieved 2 points	Achieved Easily 3 points	There were six spelling mistakes in this submission.
Uses word order and word forms with difficulty	Not Yet 0 points	Partly Achieved 1 points	Achieved 2 points	Achieved Easily 3 points	
Communicates a very	Not Yet	Partly	Achieved	Achieved	

9. Under the rubric, a **calculated grade** appears as a percentage

Current grade in gradebook
70.00

10. Under the rubric, instructors can input **overall comments**


Feedback comments ↕

📄
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Well done Eduardo. Your writing is improving. Please take more care with your spelling in class assignments.

11. Audio feedback is also possible through the *PodLL* plugin if selected in the assignment settings
12. To complete the Assignment grading, click on the **Save changes** button
13. Click on the **Ok** button to confirm grading
14. Click the arrows in the top right corner or use the *Change user* drop-down menu to navigate to the next user for marking.

After marking, the grades will appear in the **Gradebook**

 Interacting With Others	-	70.00	0-100	70.00 %	Well done Eduardo. Your writing is improving. Please take more care with your spelling in class assignments.
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