

## Editing a Rubric

1. Open the associated **Assignment**
2. Click on the **Administration** tab
3. The **Assignment Administration** list appears
4. Use the arrow to display the **Advanced grading list**
5. Choose **Define Rubric**
6. The **Rubric editing** page appears
7. Make alterations to rubric
8. Click on the **Save** button
9. The rubric has been altered