Recording a Video Assignment Description using PoodLL

Instead of simply providing learners with a text assignment description, an instructor can record a video introduction to an assignment.

(Note: The steps to adding a video recording to the instructions for an assignment also apply to labels, pages, forums, blogs or any Moodle module with the text editor toolbar.)

Setting up an Assignment with Text and Video Prompts
NOTE: This works best using Chrome or Firefox browser

1. Click the *Turn editing on* button on the course home page.

   Turn editing on

2. Click the *Add an activity or resource* link in the topic where the activity should be added.

   + Add an activity or resource

   The *Add an activity or resource* window appears.

   ACTIVITIES

3. Select *Assignment* in the left panel under ACTIVITIES.

   Assignment

4. Click the *Add* button.

   The *Adding a new Assignment* page appears.

   Settings in the *General* section are used to set the general information about the activity.

5. Click in *Description box*. Type the instructions you want the learners to read. Set an insertion point for the video.

6. Click on the *Record Video icon*.

▼ General

Assignment name*	Topic introduction

Description

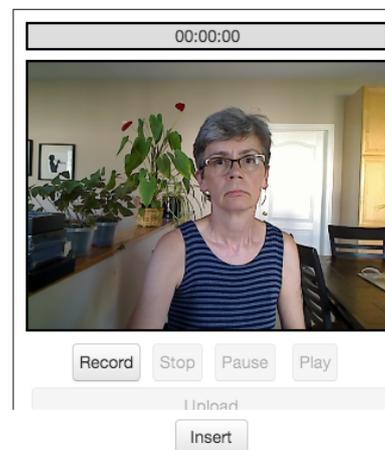Click on the **Link** below to lean about this unit.

Display description on course page ☐

7. The "Adobe Flash Player Settings" *pop up* may appear.

8. Choose *Allow* to activate your computer's camera.

9. If you can see yourself in the screen behind this pop up, click on the *Close* button.

10. The *Create a media file* window is enabled.

11. If you are ready to record your video, click on the *Record button*.

12. Click on the *Stop button*, to finish recording your video.

It is a good idea to preview the video before inserting it into your course.

13. Press the *Play button* to preview your video.

14. If the video does not meet your expectations, record over this video. (go to step 11)

15. If the video meets your expectations, click on the *Upload button*.

16. The video is then uploaded to a server. Depending on your connection and the length of your video, it may take a few seconds to a minute.

17. The *video link* will appear in the Assignment activity.

18. Complete the other sections for the assignment.

19. Click on the *Save and Return to course button*

20. On the *Assignment page*, you may hear/see a conversion message

21. Use the *Switch role to... student* function in the *Administration* block to preview the activity. Or, use an unused student ID to test the assignment, in order to be able to see how marking it will work.